

MINUTES FOR THE CITY OF RICHLAND REGULAR COUNCIL MEETING
SEPTEMBER 11, 2025 @6:00pm
103 W. MAIN ST.
RICHLAND, TX. 76681

CALL MEETING TO **ORDER** AT 6:00PM

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIENCE

COMMENTS FROM CITIZENS

SWEARING IN CAREN SMITH FOR THE 2025 UNOPPOSED GENERAL ELECTION

DISCUSS AND CONSIDER ACTING UPON **MINUTES OF AUGUST 14, 2025**, REGULAR COUNCIL MEETING.

JAY TIDWELL MADE A MOTION TO APPROVE THE MINUTES OF AUGUST 14, 2025. **CAREN SMITH** SECONDED THE MOTION.

4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **FINANCIALS FOR AUGUST 2025**

JAY TIDWELL MADE A MOTION TO APPROVE THE FINANCIAL REPORT. **CAREN SMITH** SECONDED THE MOTION. 4 YAYES

0 NAYES

DISCUSS AND CONSIDER ACTING UPON GIVING THE **CITY SECRETARY** AUTHORITY TO MOVE FUNDS AS NEEDED WITH **AUTHORIZATION FROM MAYOR OR MAYOR PRO-TEM.**

CAREN SMITH MADE A MOTION TO APPROVE THE CITY SECRETARY TO MOVE FUNDS AS NEEDED WITH AUTHORIZATION FROM MAYOR OR MAYOR PRO TEM. **DAVID MORRIS** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **INCOMMONS CD FOR GENRAL FUND RENEWAL 9/11/2025. CLOSING THIS CD AND OPEN AN EMERGENCY MONEY MARKET ACCOUNT AT COMMUNITY NATIONAL BANK AND TRUST OF TEXAS**

CAREN SMITH MADE A MOTION FOR **MAYOR MORRIS** TO CLOSES THE GENERAL FUND CD AT INCOMMONS BANK AND OPEN A MONEY MARKET ACCOUNT AT COMMUNITY NATIONAL BANK AND TRUST OF TEXAS WITH THE MONIES FROM CD OF \$39,920.71. **DAVID MORRIS** SECONDED THE MOTION. 4 YAYES 0 NAYS

DISCUSS AND CONSIDER ACTING UPON **MUNICIPAL COURT REPORT** FOR AUGUST RICHLAND AND ANGUS.

JAY TIDWELL MADE A MOTION TO APPROVE THE MUNICIPAL COURT REPORT FOR AUGUST. **CAREN SMITH** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **OPENING A BANK ACCOUT FOR CONSOLIDATED FUNDS (CHECKING)** FOR MUNICIPAL COURT. THIS ACCOUNT CONBINES THE **TECHNOLOGY FUND & SECURITY FUND**. THOSE TWO FUNDS HAVE TO **REMAIN OPEN**. (PER JUDGE CONNIE HICKMAN)

JAY TIDWELL MADE TO MOTION TO **OPEN A BANK ACCOUT FOR CONSOLIDATED FUNDS (CHECKING)** MUNICIPAL COURT. **CAREN SMITH** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **POLICE REPORT** FOR AUGUST 2025.

JAY TIDWELL APPROVED GTHE POLICE REPORT FOR AUGUST 2025. **CAREN SMITH** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **RAISING THE RATE ON BODY CAMERA FOOTAGE AND IN CAR CAMERA FOOTAGE TO \$15.00 AND ACCIDENT REPORTS FROM \$4.00 TO 6.00 PER REPORT OR VIDEO REQUEST.**

CAREN SMITH MADE A MOTION TO MODEL AFTER NAVARRO COUNTY SHERIFF OFFICE FEES. **JAY TIDWELL** SECONDED THE MOTION. 4 YAYES 0 NAYES.

DISCUSS AND CONSIDER ACTING UPON **WATER DEPT REPORT**

JAY TIDWELL MADE A MOTION TO APPROVE WATER DEPT REPORT. **CAREN SMITH** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **RAISING TAP FEE FOR 1", 2" AND 3" METERS.** **CAREN SMITH** MADE A MOTION TO APPROVE TAP FEE FOR 1" METER TO \$4,800.00, 2" TAP FEE \$5,600.00, 3" TAP FEE \$ 8,100.00. **JAY TIDWELL** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **RAISING THE BASE FEE FOR WATER SERVICE** DUE TO THERE HAS BEEN NO INCREASE ON BASE FEE SINCE 2018. THE COST OF CHEMICALS, PARTS AND LABOR HAVE INCREASED CONSIDERABLE SINCE THEN. **JAY TIDWELL** MADE A MOTION TO HAVE DIFFERENT BASE FEE AND TIERED RATES FOR IN CITY LIMITS CUSTOMERS AND OUT OF CITY LIMITS CUSTOMERS. **CAREN SMITH** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **GRANT FOR FIXING PLANT (GET IT OPERATIONABLE) AT AIRPORT, GROUND STORAGE TANK TAKEN APART AND REASSEMBLE, PUMP REPLACED, AIR PACK, 50W GENERATOR, AND SCADA SYSTEM. TABLE FROM AUGUST 14, 2025, REGULAR MEETING.**

CAREN SMITH MADE MOTION TO MOVE FORWARD WITH GRANT TO FIX AIRPORT PLANT. **JAY TIDWELL** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **ADOPTING THE PROPERTY TAX RATE OF 0.1950 FOR 2025.**

CAREN SMITH MADE A MOTION TO APPROVE ADOPTING THE PORPERTY TAX RATE OF 0.1950 PER 100 FOR 2025

JAY TIDWELL SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **PROPERTY TAX ORDINANCE 196**

CAREN SMITH MADE A MOTION TO APPROVE PROPERTY TAX ORDINANCE 196. **JAY TIDWELL** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **SETTING A DATE FOR A BUDGET WORKHOP.**

CAREN SMITH MADE A MOTION TO SET THE DATE OF OCTOBER 14,2025 AT 6:00 PM FOR THE BUDGET WORKSHOP.

JAY TIDWELL SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **BUILDING AN INFORMATION BOARD** FOR THE FRONT OF CIVIC CENTER.

JAY TIDWELL MADE A MOTION TO APPROVE PURCHASING THE INFORMATION BOARD. **CAREN SMITH** SECONDED THE MOTION. 4 YAYES 0 NAYES

DISCUSS AND CONSIDER ACTING UPON **NOMINATING BOARD OF DIRECTORS** FOR NAVARRO CENTRAL APPRAISAL DISTRICT. **TABLED**

TO BE PUT ON NEXT MONTHS AGENDA

DISCUSS AND CONSIDER ACTING UPON **TX TOWING** BEING OUR TOWING COMPANY OF CHOICE. **TABLED** UNTIL COMPANY COMES TO COUNCIL MEETING TO SUBMIT THEIR PERPOSAL. 7/10/25

DISCUSS AND CONSIDER ACTING UPON CREATING AN **ORDINANCE** REQUIRING ALL RESIDENCE TO HAVE A **DRIVEWAY CULVERT.**

DISCUSS AND CONSIDER ACTING UPON **ZONING CHANGE FROM COMMERCIAL TO RESIDENTAL FOR MADELINE LOPEZ** ON MILAM

TABLED DUE TO LACK OF INFORMATION FROM MS. LOPEZ.

DISCUSS AND CONSIDER ACTING UPON **UMER HAFEEZ** 920 MEMORIAL DR. WANTING TO OPEN A CAMPGROUND FROM **7/10/25 AGENDA**

ADJOURNMENT JAY TIDWELL MADE A MOTION TO ADJOURN THE MEETING SINCE NO FURTHER BUSINESS TO DISCUSS.

CAREN SMITH SECONDED THE MOTION. 4 YAYES 0 NAYES

MAYOR, JERRY MORRIS

CITY SECRETARY, RONDA FRANKS
